

# **Tutors Assignment Correction Guide**

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## **MODULE 3 Instructional Techniques**

### **UNIT 3.5 Unit Planning**



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### **Unit 3.5 Unit Planning**

This Guide is to assist you in the correction of the assignments for this unit.

If more than one Tutor is involved with Student Support in your institution, it will also assist in ensuring that there is a consistency in the weighting of assignments, and questions within assignments.

The Core Curriculum is designed to be offered utilising competency standards, so the elements that need to be included in answers are specified in the guide. It will therefore assist those who wish to use a competency assessment of Completed or Incomplete.

It is particularly important in the Caribbean to ensure that the assignments are assessed as indicated in the Guide, as Regional recognition is an ultimate (and desired) outcome.



# Assessment Instrument

## Module 3      Instructional Techniques

### Unit 3.5              Unit Planning

#### Assignment 1

This assignment has been designed as a short answer type. It tests whether you have an understanding of the basic terminology used in the development of curricula as it relates to Unit Planning. It also requires you to relate this knowledge to your own experience.

**Question 1** has ten parts and to achieve the level of competence required, you will need to obtain 8 correct responses.

**Question 2** requires you to discuss your own curriculum and your competence will be judged on your ability to analyse this in relation to the information provided in the unit.

In 2.1 you need to include in your answer all stakeholders who had input into the content of the curriculum and the process used to develop it. This may require some research on your part.

In 2.2 you need to supply your assessor with a clear indication of what format your curriculum is in and the degree to which it is in a form suitable for implementation.





## Assignment Number 3.5 – 1

### Unit 3.5 Measurement and Evaluation

To be completed and returned to your tutor for assessment.

This is an Open Book assignment and you may refer to whatever references you have at your disposal.

Name: \_\_\_\_\_ Due date: \_\_\_\_\_

#### Question 1

Answer true or false to the following questions:

- 1.1 \_\_\_\_\_ In the planning of work from a curriculum, the Module is usually the smallest element in the breakdown of content.
- 1.2 \_\_\_\_\_ There is usually only one unit in a module.
- 1.3 \_\_\_\_\_ A curriculum is usually broken down into related topics called modules.
- 1.4 \_\_\_\_\_ A Unit Plan is the instrument that tests students' knowledge of a topic.
- 1.5 \_\_\_\_\_ Lesson plans are developed from Units.
- 1.6 \_\_\_\_\_ A well-designed and well prepared curriculum document is the essence for efficient and effective delivery of training.
- 1.7 \_\_\_\_\_ All curriculum documents will express the outcomes intended very clearly.
- 1.8 \_\_\_\_\_ A Bachelor of Education is an example of a programme of study.
- 1.9 \_\_\_\_\_ A learning outcome is quite different from an Objective.
- 1.10 \_\_\_\_\_ A system of competency based training never allows for individual assessment of skills attained.

## **Question 2**

From curriculum developed for your area of expertise, describe in detail:

- 1.1 how the information for the content was obtained – who had input, who made the decisions
- 2.2 how the information is structured for training purposes.

No more than a half page on each section is all that is required.





## Assignment Number 3.5 – 1

### Unit 3.5 Measurement and Evaluation

#### Guidelines for the correction and weighting of assignment 3.5-1

#### Question 1

Answer true or false to the following questions:

- 1.1 **False** In the planning of work from a curriculum, the Module is usually the smallest element in the breakdown of content.
- 1.2 **False** There is usually only one unit in a module.
- 1.3 **True** A curriculum is usually broken down into related topics called modules.
- 1.4 **False** A Unit Plan is the instrument that tests students' knowledge of a topic.
- 1.5 **True** Lesson plans are developed from Units.
- 1.6 **True** A well-designed and well prepared curriculum document is the essence for efficient and effective delivery of training.
- 1.7 **False** All curriculum documents will express the outcomes intended very clearly.
- 1.8 **True** A Bachelor of Education is an example of a programme of study.
- 1.9 **False** A learning outcome is quite different from an Objective.
- 1.10 **False** A system of competency based training never allows for individual assessment of skills attained.

**1 mark each = 10 Marks**

**Question 2**

From curriculum developed for your area of expertise, describe in detail:

1.2 how the information for the content was obtained – who had input, who made the decisions ***10 marks***

2.2 how the information is structured for training purposes.

***10 marks***

No more than a half page on each section is all that is required.

***Total = 30 marks***

# Assessment Instrument

## Module 3 Instructional Techniques

### Unit 3.5 Unit Planning

#### Assignment 2

This assignment calls upon you to develop a Unit Plan for your own area, which indicates that you are competent in all the requirements of a well-written plan. Each of the elements listed will need to be contained in your plan and it should be clear enough that another teacher in your area could implement this unit as you would wish. To achieve the level of competence required, you will need to include in your plan:

- Learning Outcomes
- Assessment criteria
- Conditions for learning and assessment
- Learning activities that match the learning outcomes
- Methods of assessment
- Learning resources
- Nominal duration

The choice of assessment and learning outcomes must be justified by logical argument





## Assignment Number 3.5 – 2

### Unit 3.5 Measurement and Evaluation

To be completed and returned to your tutor for assessment.

Name: \_\_\_\_\_ Due date: \_\_\_\_\_

#### Question 1

Develop a Unit Plan from curriculum within your area of expertise.

The Unit Plan should include:

- Learning outcomes
- Assessment criteria
- Conditions for learning and assessment
- Learning activities which match the learning outcomes
- Methods of assessment
- Learning resources
- Nominal duration

#### Question 2

Write a paragraph justifying your choice of assessment

#### Question 3

Write a paragraph justifying your choice of learning activities





## Assignment Number 3.5 – 2

### Unit 3.5 Measurement and Evaluation

Guidelines for the correction and weighting of questions for Assignment 3.5-2.

#### Question 1

Develop a Unit Plan from curriculum within your area of expertise.

The Unit Plan should include:

- Learning outcomes
- Assessment criteria
- Conditions for learning and assessment
- Learning activities which match the learning outcomes
- Methods of assessment
- Learning resources
- Nominal duration

*5 marks for each element*

*5 marks for format*

*40 marks*

#### Question 2

Write a paragraph justifying your choice of assessment

*15 marks*

#### Question 3

Write a paragraph justifying your choice of learning activities

*15 marks*

*Total 70 marks*

Total for Assignment 1	30
Total for Assignment 2	70
<b>Total for Unit</b>	<b>100%</b>